

Chennai Mathematical Institute (CMI) Siruseri

Tender for

Providing Housekeeping Services and Upkeep of Office Premises and Students Hostel at Siruseri

Tender No: CMI/IHK/2022-25

Dated 21 January 2022

NOTICE INVITING TENDER

Sealed tenders in two parts (Technical Bid & Financial Bid) are invited by the Registrar, CMI on behalf of the Director, CMI, Siruseri from experienced registered Contractors/Firms/Cooperative Societies having a valid license under the Contract Labour (Regulation and Abolition) Act, 1970 for providing Housekeeping Services in reputed organizations / Government / PSUs at Chennai.

CMI reserves the right not to proceed further, to change the process or procedure to be applied. It also reserves the right to decline to discuss further with any party expressing interest.

CMI, may hold discussions, if required, with interested bidders to provide any clarification/information requested.

The Contract will be awarded after scrutiny of tenders that will be done on a competitive basis generally keeping in mind quality and costs amongst other factors. Notwithstanding anything contained in this notice, CMI reserves the right to accept or reject any or all tenders in full or in part without assigning any reason. It can also annul the process and reject all or any of the tenders at any time without any liability or any obligation for such acceptance, rejection or annulment without assigning any reason. CMI does not pledge itself to accept the lowest or any other tender and reserves to itself the right to accept in full or part of the tender at the rate quoted.

The decision of CMI in this respect shall be final. No claims for compensation or otherwise whatsoever will be entertained by CMI from any tenderer. CMI has the right to terminate the contract, giving two month's notice, if any of the services sought is not satisfactory.

Note: Works executed through another contractor will not be treated as eligible works. Joint ventures are not accepted.

Name of work	Providing Housekeeping and Upkeep of Office Premises and Students Hostel in Siruseri.
Period of Contract	3 years from the date of commencement.
Due date and time for submission of tender	07-02-2022 upto 09:00 hrs.
Date and time of opening of tender	07-02-2022 at 11:00 hrs
Place for tender opening	Office of the Registrar, Chennai Mathematical Institute, Siruseri

Visit of the Campus: The tenderers are advised to visit Institute Buildings, Guest House and the Students hostel at Campus in Siruseri to ascertain the nature and quantum of work before tendering.

TENDERS NOT ACCOMPANYING THE FOLLOWING ARE LIABLE TO BE SUMMARILY REJECTED.

- 1) Contractors who submit the following documents shall be eligible to apply.
 - i) Performance Certificates for completed works
 - ii) GST registration certificate (Copy)
 - iii) PAN (Permanent Account Number) Registration (Copy)
 - iv) Balance Sheet/ Profit and Loss Account for the last three years duly certified by the Chartered Accountant (Copy)
 - v) Bank Account Number, IFSC code and Branch details.
 - vi) EPF & ESI Registration (Copy)
 - vii) List of ongoing housekeeping service contracts under execution or awarded shall be enclosed (Annexure I).
- 2) Quoted rates should be inclusive of GST and other applicable taxes and CMI will not entertain any claim whatsoever in this respect separately. GST-TDS and Income Tax as applicable will be deducted from the bills of the work.
- 3) Enclose details regarding the organizational structure of the firm.
- 4) The tenderers are required to drop their ENVELOPE sealed tender documents at the security kiosk in the Institute Lobby, H1 SIPCOT IT Park, Siruseri, Kelambakkam, Tamilnadu, Phone: 044-71961000.
- 5) Tenders received after the closing time and date shall not be considered. If any information furnished by the tenderer is known to be false at any stage, the tender / bid will not be accepted.
- 6) A formal contract shall be entered into with the successful tenderer. In this contract the successful tenderer will be defined as contractor.
- 7) CMI reserves the right to accept / reject any prospective application without assigning any reason thereof.

8) Shortlisting of the agencies shall be subject to the verification of their credentials from the places where they have carried out similar works, through a Technical Evaluation Committee of experts, constituted by CMI.

9) Information regarding service contracts in hand, current litigation, orders regarding exclusion, expulsion or block entry if any to be furnished.

10) It is clearly understood that the bidders should not have any blood relationship with any employee working in CMI.

11) A declaration to the effect that the firm has not been black listed by any Government Institute, Public sector undertaking or Autonomous Institutions, if so furnish the details.

For further information please contact Registrar, Phone no : 044-71961000,
Fax no : 044-27470225 on working days.

The Registrar on behalf of the Director, CMI does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders or to allot parts of the works to different agencies without assigning any reasons thereof. All tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.

Please refer our website:

www.cmi.ac.in/tenders for further details regarding more eligibility criteria if any.

Sd/

REGISTRAR

For and behalf of the Director,
Chennai Mathematical Institute

